

XERO TOOLS TO KEEP YOUR BUSINESS GROWING

Part 2 - Short Term Cashflow

SHORT TERM CASH FLOW

✓ **Projects your bank balance**

✓ **View the impact of bills & invoices**

✓ **Real time insights**

BUSINESS SNAPSHOT

✓ **Identify business trends**

✓ **View financial metrics**

✓ **See how the business is doing**

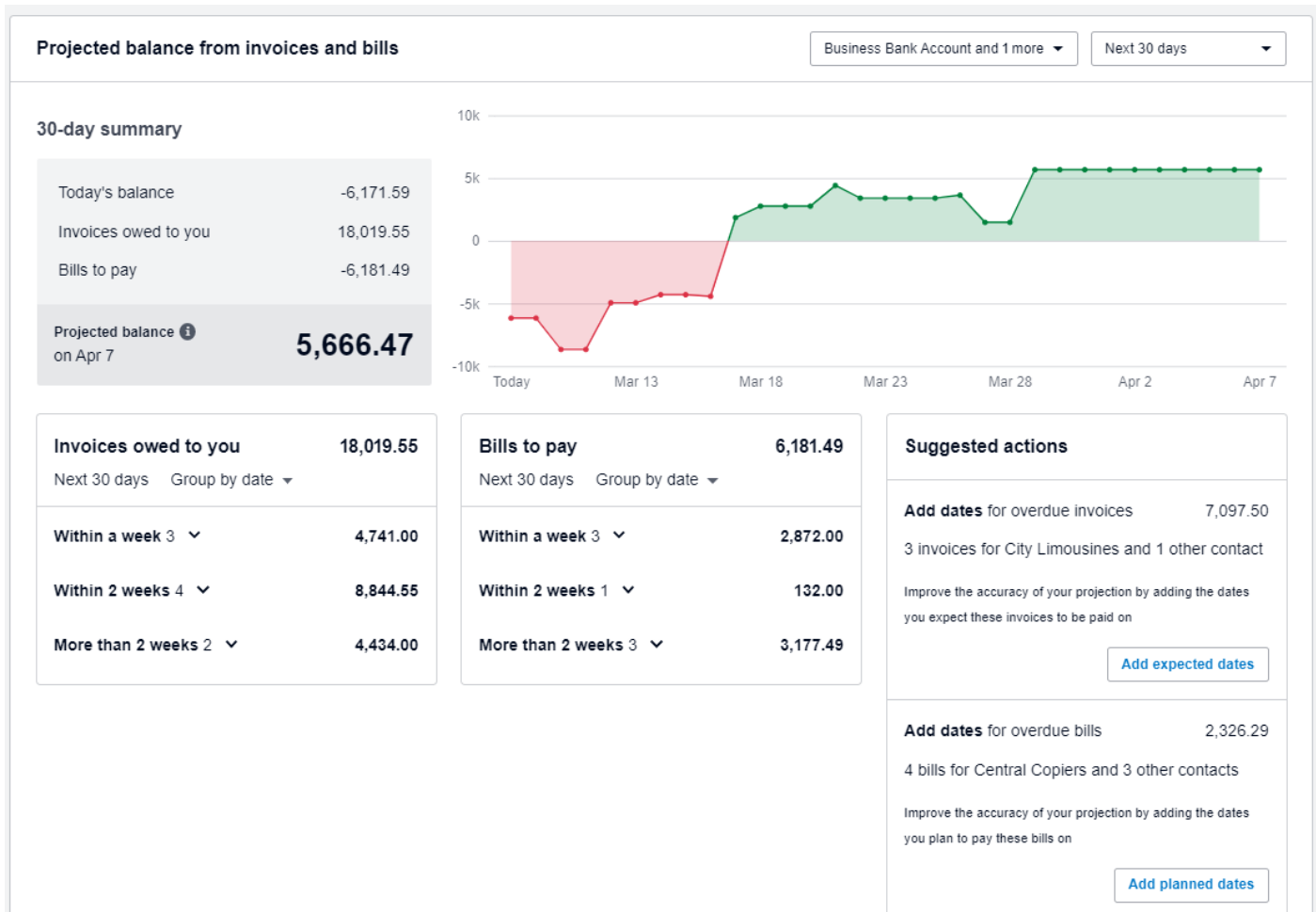
With 80% of small businesses closing their doors due to cashflow issues, then as a Xero user, you have a tool to keep an eye on Cashflow!

The Short-term cash flow feature is a dashboard style tool designed to help you view and manage your cash flow better.

You can choose multiple bank accounts to see what the projected balance will be in 7 days or 30 days.

It's calculated entirely on the Xero balance of the nominated bank account/s and the upcoming bills and invoices that are entered into Xero. The information is more accurate when overdue invoices and bills have been paid and reconciled in Xero. By updating expected or planned dates you'll see the impact of delaying paying a bill, and know which invoices need to be followed up on again. This will help improve your cash flow for the month.

PART 2 - SHORT TERM CASHFLOW



Short Term Cashflow Tool Enhancements coming soon...are the ability to:

- Include future recurring transactions
- Repeating bills and invoices
- Activity statement due in next 30 days
- GST account balance
- Manual entry of transactions i.e. wages & super

With all these tools, you need to have up to date bookkeeping - all your supplier bills and expenses need to be entered, your bank accounts/credit card reconciled and of course your customer invoices up to date.

If you are struggling to keep on top of the books, talk to us about how we can do the heavy lifting whilst you focus on growing the business and analysing the results with these great Xero tools.